

RESPONSIBILITIES OF PROSECUTORS

CRIME VICTIMS' BILL OF RIGHTS CHECKLIST

Case Name:	Victim Name:	Case #:
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INFORMATION

*The attorney for the Commonwealth shall make a reasonable effort to insure that the **victim** receives available information on:*

DATE PROVIDED

- | | |
|---|---|
| <p>_____ <input type="checkbox"/> Protective services</p> <p>_____ <input type="checkbox"/> Emergency services</p> <p>_____ <input type="checkbox"/> Social services</p> <p>_____ <input type="checkbox"/> Medical services</p>
<p>_____ <input type="checkbox"/> How to register with VINE to be notified when a person has been released from a prison, jail, juvenile detention facility, (or psychiatric facility or forensic psychiatric facility if the case involves a violent crime as defined in KRS 439.3401 and the person charged with or convicted of the offense has been involuntarily hospitalized)</p> <p>_____ <input type="checkbox"/> How to receive information on being protected from intimidation, harassment, and retaliation</p> <p>_____ <input type="checkbox"/> The Victim-Witness Protection Program</p> | <p>_____ <input type="checkbox"/> Crime victim compensation (where applicable)</p> <p>_____ <input type="checkbox"/> Restitution (where applicable)</p> <p>_____ <input type="checkbox"/> Obtaining assistance from a victim advocate</p> <p>_____ <input type="checkbox"/> Community-based treatment programs</p> <p>_____ <input type="checkbox"/> Submitting a written victim impact statement</p> |
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NOTIFICATION

*If **victims** so desire and if they provide a current address and telephone number, the attorney for the Commonwealth shall provide prompt notification, **if possible**, of judicial proceedings relating to the case, including but not limited to the following:*

DATE PROVIDED

- | | | |
|--|---|---|
| <p>_____ <input type="checkbox"/> Defendant's release on bond and any special conditions of release</p> <p>_____ <input type="checkbox"/> Charges filed against the defendant</p> <p>_____ <input type="checkbox"/> The defendant's pleading to the charges</p> <p>_____ <input type="checkbox"/> Trial date</p> <p>_____ <input type="checkbox"/> Changes in custody of the defendant</p> <p>_____ <input type="checkbox"/> Changes in trial dates</p> <p>_____ <input type="checkbox"/> Trial verdict</p> <p>_____ <input type="checkbox"/> Right to submit a victim impact statement to the court at the time of sentencing</p> <p>_____ <input type="checkbox"/> Sentencing date</p> <p>_____ <input type="checkbox"/> Dates of Parole Board hearings held for the defendant</p> | <p>_____ <input type="checkbox"/> Scheduled hearing for shock probation</p> <p>_____ <input type="checkbox"/> Scheduled hearing for bail pending appeal</p> | <p>_____ <input type="checkbox"/> resulting order</p> <p>_____ <input type="checkbox"/> resulting order</p> |
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The attorney for the Commonwealth shall make a reasonable effort to insure that

- _____ **Victims and witnesses** who are required to attend criminal justice proceedings are notified promptly of any scheduling changes that affect their appearances

OTHER PROVISIONS

The attorney for the Commonwealth shall consult victims on case disposition including:

DATE PROVIDED

- _____ Case dismissal
- _____ Release of defendant pending judicial proceedings
- _____ Any conditions of release
- _____ A negotiated plea
- _____ Defendant's entry into pre-trial diversion program

The attorney for the Commonwealth shall:

DATE PROVIDED

- _____ Promptly return a victim's property held for evidentiary purposes unless there is a compelling reason for retaining it
- _____ Upon the request of the victim or witness, inform employers that the need for victim or witness cooperation in the prosecution of the case may necessitate absence of that victim or witness from work
- _____ Inform the victim that the Attorney General shall make a reasonable effort to notify the victim promptly if an appeal of the conviction is pursued by the defendant, the status of the appeal and the final decision

The attorney for the Commonwealth may:

DATE PROVIDED

- _____ Provide a personalized safety plan form
- _____ Request a speedy trial where the victim is less than sixteen (16) years old and the crime is a sexual offense

NOTES